## How to Print and Scan a Flex Assessment

## Log In to Illuminate

- 1. Log in to Illuminate at: <u>https://scusd.illuminateed.com</u>
- 2. Click on:
- 3. Click on: if requested to and enter your scusd.edu email address and password

Find the Assessment ID Number of the Assessment you want to administer

## Printing Answer Sheets

- 1. Click on the name of the assessment.
- 2. Select
- 3. Go to
- 4. You will be on the filter page

5. To select a class by teacher, select the dropdown on CLASSES

6. Select the **teachers name** with course code wanted after name(EX:

and if you want larger bubbles, select7. Change the Bubble Sizes to:

8. and open your file

. You can print or download

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and save the file to print later.

Scanning Answer Sheets – (video

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## Achievement Gaps

