

# SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 11.1g

**Meeting Date:** March 17, 2022

**Subject:** Approve Retention of Two Additional Firms for the Architectural Services Pool in Response to Request for Qualifications

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- Conference/Action
- Action
- Public Hearing

**Division:** Business Services

**Recommendation:** Approve retention of 2 additional firms for the District's Architectural Services Pool in response to Request for Qualifications

**Background/Rationale:** The District will require the services of architectural firms for use in support of construction, modernization and various facility projects. On February 20, 2020, the Board approved 14 architectural firms for the District's pool of qualified architects. The Facilities Support Services department determined that, in order to meet the District's goals for completing the capital projects identified in the Facilities Master Plan, additional architects would be needed. Therefore, on November 3, 2021 the District issued a Request for Qualifications for Architectural Services to add firms to its pool. Proposals were due December 6, 2021. 13 proposals were received and evaluated by a Selection Advisory Committee comprised of District operational and academic staff. The panel considered relevant factors, qualifications and experience and determined 4 firms should be invited to interviews on February 10, 2022. At the conclusion of the interview process, the panel determined that 2 firms were the most qualified to round out the District's pool of architects for current and future needs.

Therefore, it is recommended that the 2 firms below are added to the District's Architectural Services Pool to provide services on a project-by-project basis. Contracts for specific projects will be presented to the Board as service needs are established.

JK Architecture Engineering

**Documents Attached:**

1. List of Selection Advisory Committee Members

**Estimated Time of Presentation:** N/A  
**Submitted by:** Rose Ramos, Chief Business Officer  
Jessica Sulli, Contract Specialist  
**Approved by:** Jorge A. Aguilar, Superintendent

**2021/22 Request for Qualifications for Architectural Services – Selection Advisory Committee**

<u>Title</u>	<u>Name</u>	<u>Department/Organization</u>	<u>Role</u>
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