



SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item# 13.1j

Meeting Date: January 18, 2024

Subject: ~~Item~~ **Item Only**

- Approval on Consent Agenda**
- Conference (for discussion only)**
- Conference/First Reading (Action Anticipated:)**
- Conference/Action**
- Action**
- Public Hearing**

Division: Deputy Superintendent

Recommendation: Approve MC McClatchy High School Debate Tournament in Las Vegas, NV from February 2-5, 2024

Background/Rationale: On February 2, 10 students, the debate coach, and three chaperones will travel by commercial airline to Las Vegas for 3 nights to participate at The University of Nevada Las Vegas Debate Tournament.

Financial Considerations: There is no cost to the district. Expenses will be paid by the Sacramento Urban Debate League.

LCAP Goal(s): College preparedness, increasing communication and critical thinking skills.

Documents Attached:

1. Out-of-state field trip documents

Estimated Time of Presentation: N/A

Submitted by: Mary Hardin Young, Interim Deputy Superintendent

Jerad Hyden Instructional Assistant Superintendent

Approved by: Lisa Allen, Interim Superintendent

TRAVEL REQUEST FORM (ACC-F014)

Sacramento City Unified School District

How

Position

9

Substitute No. of Days
(Y/N) Required

Code

No

MEAT Approvals:

NEEDEIL\$END A

SOX 770

Additional Attendees Attached

District cost for all attendees (estimate)
Registration Fee

& Print Name

Meals included?

B r L OF

Lodging

Transportation

Meals

Other

TOTAL

Chief

or Designee Signature

Date

n Categorical

Budget

General Fund/Unrestricted

\$

\$

If any meals are included in the cost of registration, how many of each:

Breakfast

Lunch

Dinner

Prepayment Requested:

meals meals

AF) to pick up check

Requestion

Dollar Amount

Sacramento City Unified School District
FIELD TRIP REQUEST FORM
A SEPARATE FORM FOR EACH

Parent Permission Form is required for each student. See below reference distribution section for details concerning each type of trip

School Name _____ Date _____
Teacher's Name _____ Room # NA _____ Telephone _____ Fax # _____

Field Trip _____ of La's _____
 Walking Local-50 mile radius Out-of-Town (Beyond 50 mile radius) Overnight Out-of-State/Country
 Involving Swimming or Wading Unusual Activities

Route (must provide written directions our _____)

Educational nature of field

Depart Date _____ me _____ m/pm _____ Return Date _____ Time _____ m/pm _____

TRANSPORTATION will be provided by: Walking School Bus - contact Transportation Field Trip Office Train
 Charter Bus Company (District Approved): Yes No (Check with Field Trip Office) Public Transportation

Private Vehicle/Parent Driver/Teacher Driver - Complete Volunteer Parent/Teacher Use Form for each vehicle and driver

_____ forward to _____
and Risk Management approval prior to trip. Segment IAS office will _____

Sacramento City Unified School District

[REDACTED]

TRAVEL REQUEST

[REDACTED]

Teacher's Name [REDACTED] Room # NA [REDACTED] Telephone [REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

Reason for travel

Form JV and Varsity and the Policy Debate JV and varsity team can attend.

Sacramento City Unified School District
**OVERNIGHT TRIPS
ACCOMMODATION INFORMATION**

NO PRIVATE HOMES, AIR BNB, HOSTELS

Facility Name Stephen Goldberg

Date Reserved 12 / 06 / 23

Address 3275 Paradise Rd _____ Ci

Reservations Contact Person Stephen Goldberg

Telephone

Fax

Total Rooms Reserved: 6

Room #: TBA

Reservation Dates: 02 / 02 / 24 - 02 / 05 / 24

Signed

W1

Teacher

Ap

Pri

Date

12 15, 23

Date