

**SACRAMENTO CITY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION**

Agenda Item 9.1g

Meeting Date: November 2, 2017

Subject: Approve C.K. McClatchy High School Field Trip to Sandy, Utah
November 30 –December 2, 2017

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: _____)
- Conference/Action
- Action
- Public Hearing

Division: Deputy Superintendent

Recommendation: Approve McClatchy High School Field Trip to Sandy, Utah from
November 30 to December 2, 2017

Background/Rationale: On November 30, 2017 a group of 8 students, 1 teacher
chaperone, and 1 parent chaperone from McClatchy High School will travel via

FIELD TRIP REQUEST FOR

(USE A SEPARATE FORM FOR EACH TRI

Parent Permission Form is required for each student field trip. See below reference distribution section for details concerning each type of trip.

School Name

10/8/17 Date

Teacher's Name

Room #

Telephone # 9167120782

Fax # 9165512196

Field Trip Destination

Local-50 mile radius (bus/walking) Local-50 mile radius (driver led trips) Out-of-Town (Beyond 50 mile radius)
(forward directly to Field Trip Office)

Overnight Out-of-State/Country Involving Swimming or Wading Unusual Activities

Route

Educational nature of field trip/excursion

Depart Da

im

_am/pm

Return Date

ime 10:30

pn am/pm

TRANSPORTATION will be provided by: Walking School Bus - contact Transportation Field Trip Office
Charter Bus Company (certified): Yes No - Check with Field Trip Office
Private Vehicle/Parent Driver/Faculty Driver Complete Voluntary Personal Automobile Use Form for each vehicle

Sacramento City Unified School District
**OUT-OF-STATE OR OUT-OF-COUNTRY
TRAVEL REQUEST**

School N

1

Teacher's Name ste

Room #

elephone #916

[Redacted area containing multiple horizontal lines, likely covering sensitive information.]

List unusual activities, water activities or high risk activities (examples: rafting, snorkeling, rock climbing, skiing, etc.) as a special parent waiver may be required. Submit copy of contract or waiver for review before signing. Risk management approval required.

Attach a detailed Itinerary for each day:

[Redacted area]

Signed

r

[Handwritten signature]

App ls:

TRAVEL REQUEST FORM (ACC-F014)

Sacramento City Unified School District

	Reason for Attendance	Instructions: This form must be completed and submitted to the
		Payable at

