

**SACRAMENTOCITY UNIFIED SCHOOL DISTRICT**  
**Position Description**

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<b>TITLE:</b>	Assistant In-House Legal Counsel	<b>CLASSIFICATION:</b>	Non-Represented Management - Classified
<b>SERIES:</b>	Manager III	<b>FLSA:</b>	Exempt
<b>JOB CLASS CODE:</b>	9814	<b>WORK YEAR:</b>	12 Months
<b>DEPARTMENT:</b>			



Assist in the preparation and development of the department's annual budget; analyze and review budgetary and financial data; and monitor and authorize expenditures in accordance with established guidelines. **E**

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