

**SACRAMENTO CITY UNIFIED SCHOOL DISTRICT**  
**Position Description**

<b>TITLE:</b>	Assistant Superintendent, Early Learning and Care	<b>CLASSIFICATION:</b>	Non-Represented Management, Certificated
<b>SERIES:</b>	None	<b>FLSA:</b>	Exempt
<b>JOB CLASS CODE:</b>	9869	<b>WORK YEAR:</b>	12 months
<b>DEPARTMENT:</b>	Early Learning and Care	<b>SALARY:</b>	Range 24 Salary Schedule A
<b>REPORTS TO:</b>	Chief Academic Officer	<b>HR APPROVAL:</b>	04.28.2023
		<b>CABINET APPROVAL:</b>	11.1.2022

**BASIC FUNCTION:**

Under the supervision and direction of Chief Academic Officer, supervises and is responsible for the direct and indirect service for early care, health and education programs, advocacy, and policy initiatives related to early learning; provides leadership and management of the early learning and care programs and services of the District including the Family Early Learning Program, before and after school childcare, Head Start Program, and State Preschool Program; provide support to center administrators and staff. Directly responsible for all areas within child development and early learning and care; and ensures the alignment and coordination of all other local, state and federal programs and initiatives for youth birth to age 8.

**REPRESENTATIVE DUTIES:** (Incumbents may perform any combination of the essential functions shown below [E]. This position description is not intended to be an exhaustive list of the essential functions of the position.)



Operate and understand system functions related to labor relations, negotiations, and assigned duties. **E**

Bargaining