



BOND OVERSIGHT COMMITTEE MINUTES

Tuesday, November 2, 2010
4:00 p.m. – 7:00 p.m.

Luther Burbank High School
3500 Florin Drive
Sacramento, CA 95823

Bond Oversight Committee Members Present:

Bob Blymyer	Carol Davydova
Alex Visaya	Adolfo Mercado

SCUSD Staff/Consultants Present:

Nick Koehler, SCUSD, CAMS	Jim Dobson, SCUSD, CAMS
Paul Breckenridge, SCUSD, CAMS	Mike Penney, Turner Construction
Eric Van Pelt, Van Pelt	Amari Watkins, SCUSD, Accounting
Tony Wood, Beals Alliance	Lex Anton, Van Pelt
Rob Lowe, SKW	Chuck Pettersen, Landmark Construction

I. Site Walk of JFK-PAC

- x Tony Wood, Beals Alliance, lead the BOC members and all other attendees on a site walk of the proposed location of Phase I, Luther Burbank Sports Complex.

II. MEETING CALLED TO ORDER – Bob Blymyer

- x Meeting called to order at 4:55 p.m. by Bob Blymyer. Introductions were made. Minutes were reviewed by the BOC and moved to be accepted by Bob and 2nd by Alex. Minutes for November 3, 2009, February 2, 2010, May 11, 2010, and August 3, 2010 BOC meeting minutes were accepted and approved.
 - o Bob did express concern of technical language verbiage, as the need to express clear ideas and records for future readers and reviewers is very important.
 - o Jim Dobson responded to concerns stating that he had reviewed meeting minutes up to August's minutes and had accepted. Jim also stated that an earlier review of minutes might be necessary and prudent to detect any defects in technical language conveyance, and that SCUSD BOC administration support would take note and action on the issue before the next meeting.
 - o Bob asked Amari about Measure "E" and "I" Funds and if a draw down report had been generated and could be distributed. Bob also asked about the renaming of schools and if the new names could be indicated clearly with linked info to old school names on the Bond Accounting Reports
 - o Amari responded to Bob answering that yes Measure "E" and "I" information was on the current accounting reports given to the BOC, but any additional information could be provided at the next meeting. Amari also expressed in her response that, although the school name change information connection was not currently on the reports provided, they could be provided and an intelligent solution could be found and implemented by the next meeting.

Meeting Calendar Updates: All meetings were calendared for following year, and next meeting was scheduled for February 1, 2011.

III. Quarterly Reports- (The Met):

x

A- Lex answered that it would not.

V. Quarterly Reports- (George Washington Carver-Media Arts Lab)

- x (Chuck Pettersen) Landmark Construction, discussed with the BOC inception and time lines for the project.
- x Chuck explained that this was a joint project between the CCUC (Capital City Unity Council) and SCUSD. This project is an attempt to incorporate CCUC's philosophy into the GWC teaching method.
- x Chuck explained that the project was a small remodel to allow for the introduction of digital media equipment.
- x (Jim Dobson) gave the BOC a brief history of the involvement between SCUSD and CCUC, including their participation in the modernization of SCUSD's property at 16th and N Street in Sacramento, CA.
 - o Q- Alex asked about the projects funding
 - A- Paul Breckenridge answered that it was a joint funding project, and that CCUC was paying for or providing all of the equipment and design work funding, and SCUSD was funding the actual construction using bond funds.

VI. BOND FUNDING Update:

- x (Amari Watkins) Went through the handout that was passed out and gave overview of current bond funds accounting to the BOC.
 - o Q- Bob asked about why deferred maintenance costs were on the bond report?
 - A- Amari and Jim answered stating that during the modernization periods SCUSD used deferred maintenance funds to cover initial costs, and that bond

VIII. Open Forum:

- x Discussion on meeting schedules and places. Future (potential meeting times):
 - o February 2, 2011
 - o May 3, 2011
 - o August 2, 2011
 - o November 1, 2011
- x Bob will send email requests to Amari Watkins with questions concerning Performance Audit Measure I.
- x Concerns were brought up by Adolfo and Carol about BOC new member training. As Carol and Adolfo are new members of the BOC, they requested new member training to be administered.
- x Member recruitment is to be a priority, so it was decided that new BOC member training would be held off until new members are initiated.
 - o Possible date for training could be (March 2011)

Meeting adjourned at 6:23 p.m. by BOB and 2nd by Alex

Respectfully submitted, Nicholas Koehler