




# BULLETIN

**SUBJECT:** MANAGEMENT EVALUATIONS **HR-03**

**TO:** All Management Employees

**DATE:** October 10, 2011

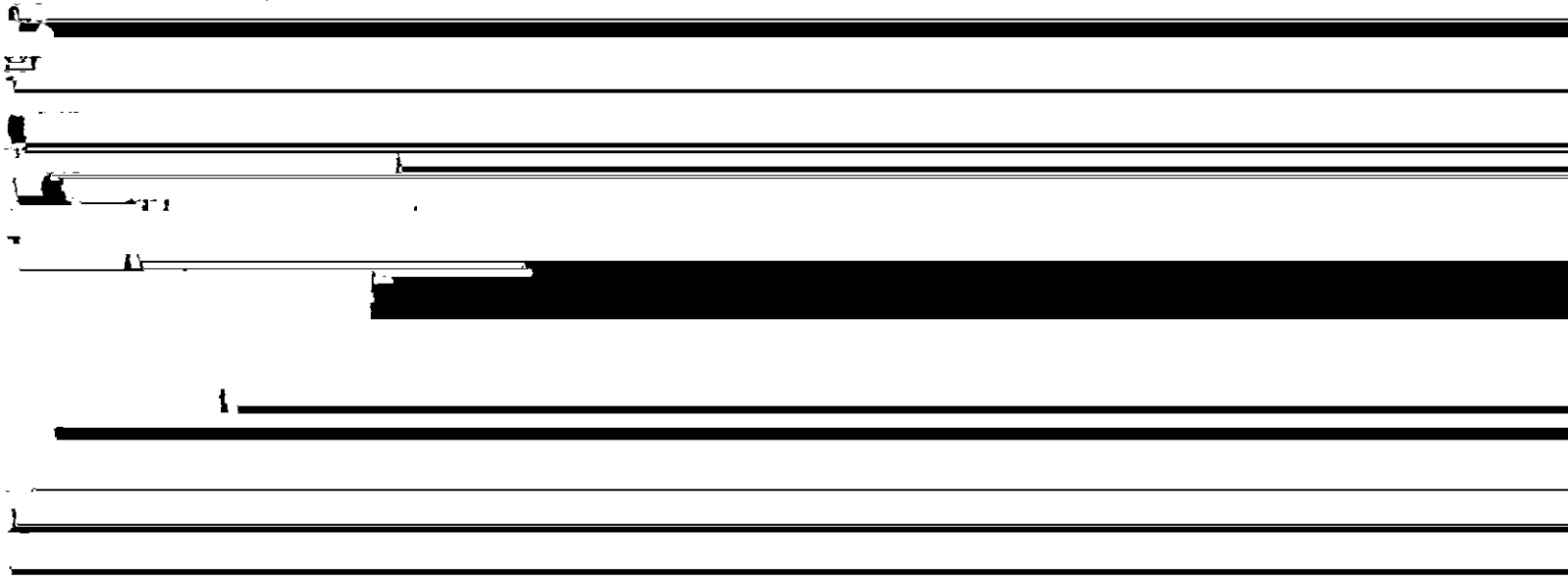
**PREPARED BY:** Kim Hebert **DEPARTMENTS:** Human Resource Services

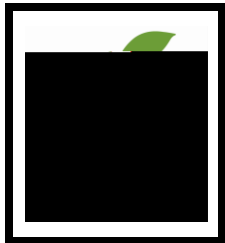
**REVIEWED BY:** Jess Serna **APPROVED:** 

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Attached to this bulletin is a listing of Management Personnel to be Evaluated for the 2011-12 School Year for your use in conducting and completing evaluations of management personnel assigned to you. The listing indicates which employees must be evaluated during the 2011-12 school year based on the following:

- Administrators whose social security numbers end in even numbers.





# Human Resource Services

## Evaluation Timelines and Delivery

Refer to the applicable bargaining unit contract under Evaluation.

Evaluation forms can be downloaded from the SCUSD Temporary Intranet (ISO Forms).

Unit	Notification Sent	Pre-Evaluation Deadline	Email: Final Evaluation Reminder	Final Evaluation Deadline	Eval Due to Chief/Area/Asst Supt	Eval Due to HR
<b>Certificated Teacher (Content Standard)</b> ISO Forms: <a href="#">PSL-F106</a> , <a href="#">PSL-F106A</a> , <a href="#">PSL-F107A</a> , <a href="#">PSL-F108A</a>	October	November 1	March 1	April 1	April 1	May 31

**Unit**

**Notification  
Sent**

**Pre-Evaluation  
Deadline**

**Email: Final**

Access ISO Forms: SCUSD Temporary Intranet

#### Evaluations: Certificated Teacher (Content Standard)

Certificated Teacher (Content Standard) Pre-Evaluation Conference Record	PSL-F106	Rev. B
Documentation of Teacher Evaluation Process	PSL-F106A	Rev. B
Certificated Teacher (Content Standard) <u>Option 1</u> Formative/Summary Evaluation	PSL-F107A	Rev. C
Certificated Teacher (Content Standard) <u>Option 2</u> Plans to Achieve Student Progress/Professional Growth Goal Setting	PSL-F108A	Rev. B
Mild-Moderate Special Day Class Teacher (Content Standard) <u>Option 1</u> Formative/Summary Evaluation	PSL-F107B	Rev. A
Mild-Moderate Special Day Class Teacher (Content Standard) <u>Option 2</u> Plans to Achieve Student Progress/Professional Growth Goal Setting	PSL-F108B	Rev. A

Moderate-



