

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT
Position Description

TITLE:	Instructional Aide, Child Development	CLASSIFICATION:	Classified Non-Management (SEIU/Aide-Paraprofessional)
SERIES:	Career Lattice	FLSA:	Non-Exempt
JOB CLASS CODE:	9757	WORK YEAR:	10 to 12 Months

Assist the teacher with a variety of activities to meet the needs and interests of the children, such as indoor and outdoor games, songs and music, arts and crafts, reading, manipulative and sensory play, and movement activities; supervise children in outdoor play activities; implement indoor play and activities during foul weather. **E**

Provide support to teacher by setting up work and play areas, displays, and exhibits; operate audiovisual and educational training equipment; and distribute and collect papers and supplies. **E**

Assist school-age children with their homework. **E**

Participate in activities for infants and toddlers; assure that children are interacting in age-appropriate activities; escort toddlers and infants outside for play activities; check on sleeping infants. **E**

Prepare infant and toddler areas; clean, set up, and set out beds, cribs, playpens, mats, and highchairs, toys, and other materials; store equipment and toys in proper location after use; lift infants and toddlers. **E**

Maintain a clean, safe, sanitary, and orderly child care environment; disinfect toys and work surfaces; assist children with illnesses, and notify the supervisor of the need to notify the parent of an ill child; notify the supervisor of potentially dangerous or harmful conditions. **E**

Provide for the physical needs of the children by assisting with children's diapering and toileting needs; prepare bottles and feed babies; assist in meal/snack distribution; assist in nap time, toileting, and hand washing routines. **E**

SAMPLE PHYSICAL ABILITIES: